# CONTRACTOR INFORMATION SHEET

***Complete this form for each 1099 contractor.***

## General Information

Contractor Type ❍ Individual ❍ Business

Contractor Name _____

Address _____

City, State, Zip _____

Email Address _____

Social Security No./
Employer Identification No. _____

## Direct Deposit Information

**Will this contractor be paid by direct deposit?**

Direct deposit ❍ Yes ❍ No If yes, attach completed Authorization of Direct Deposit form.

## Pay Information

**Has this contractor already been paid this calendar year?**

❍ Yes ❍ No

If yes, enter the total compensation and/or reimbursement amounts that you have paid the contractor during the current year.

Compensation amount $ _____

Reimbursement amount $_____

## Notes